



FORM 4/1

**ROYAL CIVIL SERVICE COMMISSION  
ROYAL GOVERNMENT OF BHUTAN**

**CIVIL SERVICE EMPLOYMENT APPLICATION FORM**  
(Fill in **BLOCK** letters)

Affix  
Passport  
size  
photograph

1. Full Name: \_\_\_\_\_ Sex: M F

Religion:

\_\_\_\_\_

2. Village/Thromde: \_\_\_\_\_ Gewog: \_\_\_\_\_ Dzongkhag: \_\_\_\_\_

Thram No: \_\_\_\_\_ House No: \_\_\_\_\_

\_\_\_\_\_

3. Date of Birth (DD/MM/YYYY): \_\_\_\_\_

Nationality:

Citizenship ID No:

\_\_\_\_\_

4. Post Applied for:

\_\_\_\_\_

5. Email Address:

\_\_\_\_\_

6. Mobile No:

\_\_\_\_\_

7. Declaration

Sl. No.	Particulars	Yes	No
i	I have been convicted of a criminal offence/corruption charges or is under criminal offence/corruption charges;		
ii	I have been terminated or compulsorily retired from employment.		
iii	I have been adjudged medically unfit for employment by a competent medical doctor;		
iv	I have intentionally provided false information in the application for employment or used fraudulent practices in the recruitment examination;		
v	I have furnished fake/forged testimonials/documents;		
vi	I have failed to furnish testimonials as required under the BCSR;		
vii	I have participated in politics (If Yes, move to Sl. No. viii, If No, move to Sl. No. ix)		
viii	I have completed the minimum 'cooling off period' of one year;		
ix	I have been otherwise disqualified by the Government for appointment in the Civil Service; and		
x	I have obligation to my former Agency.		

8. Academic Qualification: (please start with the Institute last attended)

Name of Institute	Subjects	Level of Qualification	Aggregate %	Start and Date	Country

9. Marks obtained in percentage in the BCSE (if relevant):

- Exam category: .....
- Aggregate %: .....
- Position/Ranking: .....

10. Training:

Name of Institute	Field of Study	Duration	Start Date	End Date	Country

11. Employment History (if applicable):

Organisation	Position Held	Period		Appt. Status	Place Served	Reason for Change
		From	To			
<b>Past Employment</b>						
<b>Present Employment: (attach No Objection Certificate)</b>						

12. **Declaration:** I hereby declare that the information given herein is true and complete to the best of my knowledge. In the event of detection of false or misleading information, I understand that the RCSC shall withdraw/terminate my service without any recourse; confiscate all my transcripts/testimonials; debar from seeking employment in the Civil Service; and prosecute in the court of law for legal actions. I also undertake to abide by all the Rules and Regulations.

13. **Oath of Allegiance:** I pledge to serve *Tsa-Wa-Sum* with *Lue-Nga-Yi-Sum*.

**Date:**

**Signature of Applicant**

**(Affix Legal Stamp)**

**Note 1:**

*This form should be accompanied by the following documents:*

- i. Copy of valid citizenship identity card;*
- ii. Copies of academic transcripts and certificate(s);*
- iii. Copies of relevant training certificate(s);*
- iv. Medical fitness certificate;*
- v. Passport size photograph;*
- vi. No objection certificate, if employed;*
- vii. Ensure that online security clearance certificate is valid;*
- viii. Copies of certificate(s) on extra-curricular activities; and*
- ix. Any other documents specified in the vacancy announcement.*

**Note 2:** *All original documents should be produced at the time of the interview.*

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**For use by the recruiting Agency**

Verified by:

Agency:

**Name:**

**Position Title:**

**EID No:**

**Signature:**